

# BOARDS, COMMISSIONS & COMMITTEES MEETING

Tuesday, April 28<sup>th</sup> 2020

7:00 – 8:30PM

Zoom Virtual Meeting

## Meeting Agenda and Notes

### 1. Introductions & Logistics (15 minutes)

-Zoom Settings & Options, Request to Record Meeting, Meeting Overview, Staff Introductions, BCC Member Introductions & check-ins

- *Welcome and introductions and reviewed virtual meeting tips.*

### 2. Refresh from Last Time (5 minutes)

- *Brief refresh on the January 30<sup>th</sup> meeting and ENGAGEDurham initiative. Tonight's meeting was the first engagement exercise and looking for tools and ideas to reach more people, especially those who don't have access to digital tools.*
- *Reviewed role sheet describing the role of the group and ways to communicate back with Planning team to inform the Comprehensive Plan.*

### 3. Update on Comprehensive Plan & ENGAGEDurham Outreach (10 minutes)

-What we learned from past engagement, current trends, next engagement steps, goal formation process/timeline

- *Recapped City and County Malware attack at the start of the COVID-19 crisis. Functionality for operations are impacted by COVID-19, we are mostly recovered from the malware attack.*
- *Engagement schedule and community goals aren't proceeding as originally planned. We're working with various groups, like the Boards, Commissions, and Committees, to help us think through what equitable engagement looks like under COVID-19 with anticipation of a return to in-person engagement at some point in the future.*
- *Recapped the Listening and Learning Workshops, online survey, and engagement ambassador sessions reaching over 1,000 people.*

- Released raw listening and learning engagement spreadsheet a few weeks ago for community members to see what we heard. Demographics and summary report coming out in the next couple of weeks. Summarily, there were different demographic groups we reached through different engagement forms. Missing Hispanic and Latino, Youth, and rural resident participation through the first phase.
- What we heard is organized into broad summary topics in all forms of engagement. These are not ranked, prioritized, or finalized, but are one way to look at common patterns.
- Next round of engagement working on collaboratively writing community goals.

#### 4. Questions & Reactions (30 minutes)

-What type of digital engagement can we do to involve the community?

-What ways can you inform our process?

-How can the input from the community help inform the work the groups do? -Pre-activity

- Ideas for engagement mentioned were engaging with organizations that represent Durham like ReCity Network, Durham CAN etc. Perhaps working with and through these groups could help us reach people
- Inclusivity for the future—still include virtual engagement and accessibility because people still may not feel safe
- Spanish translation and interpretation was provided for all materials, but has proved insufficient. Looking for ways to do more specific engagement.
- When Racial Equity Task force went out and engaged people, they encountered distrust in government and past history. Engagement Process and Government Accountability came up in listening and learning engagement as well. Working through Engagement Ambassadors with experience and trust with networks and neighborhoods, and could help us hear from folks who aren't comfortable with City staff or in government settings. Planning Staff are working to help build trust and acknowledge history.
- Tracking of communities with disabilities in this work? How are their participation levels? We asked this question in the exit questionnaire –For Engagement Ambassadors about 20% identified as someone or someone in the household with a disability. Suggestion to get in touch with Mayors Committee with Disabilities—we're working on trying to reach anyone on this group. Ed to let us know who we can reach.
- Timeline? Originally looked at April 2022, but almost certainly delayed.
- Question about moving forward with the Affordable Housing Bond. Reginald Johnson responded that we're still looking to work with DHA and pursue goals in the referendum and keep it on schedule.
- Race and gender breakdown of Planning Department? Shared response from updated FAQ emailed out this group.

- *Race and gender breakdown of those doing community outreach? Yes, have demographic data to share from Engagement Ambassadors in FAQ and Outreach Team. Will ask Engagement Ambassadors and Outreach Team if they're comfortable sharing more information about their demographics.*
- *Community meetings have been shifted over to Zoom for structured content. Facebook Live or Instagram live can be used for sharing experiences or content sharing and dialogue. Inspired by "Call your Ancestors" Durham Art and what it would be like if there was a number that people could call to leave a recorded message and used later as data. Leave an answer of your thoughts to any number of prompts, audio style surveys? Calling your future Durham? Your future City? Dialing up our Future City? Maybe looking into demographics of people who call Durham OneCall and whoever can direct them to leaving a recorded comment for the Comp Plan. Looking into who uses Durham OneCall first.*
- *More Zoom meetings to have the plan moving slightly*

#### 5. Next Steps & Adjourning (5 minutes)

- Will follow up with notes, updated FAQ, next meeting to schedule with Doodle poll