

Name of Group: Transportation

Meeting Date: January 25, 2022

Meeting Time: 6:30PM

Meeting Location: Zoom

Members Present: Bill Judge, Debra Haynes, Ed Rizutto, Erik Landfried, Austin Amandolia, Dan Jewel, Ellen Beckmann, Katie Sukalski, Dayanara Mejia, Kyle Taylor and Brooke Roper (members absent: David Bradway, George A. Long Sr, and Alexis John)

- **Icebreaker**

- **Refreshers from Last Meeting**
 - Group Agreements
 - Come to the discussion with an open mind and heart
 - Show up and be present in whatever way you are most comfortable (cameras on or off, speaking up or adding things to the chat, everyone is different)
 - Be able to see, support and respect one another's point of view, respect and honor our differences, create an open, safe space.
 - Understand that we each bring individual experiences and perspectives, don't make assumptions based on the different identities people bring to the space (young people, elders, people of color, etc.)
 - Make space for each person to participate, for self-reflection and collective reflection
 - Be transparent, share power, and work towards building trust
 - Be bold together and think generationally and creatively
 - Focus on what's possible, what are the opportunities - as opposed to jumping to the risks and what can't be done
 - Respond to and engage with what individuals are saying so they feel heard, write down and consider all ideas, even if they don't all make it into the final plan
 - Respect everyone's time and provide the opportunity, tools, and resources to be successful
 - Provide meeting notes, agendas, and intended outcomes for people to reflect on outside of the meetings

- **Update from Staff**
 - Timeline – Schedule for drafting policy ideas and policy language before community-wide engagement in Spring 2022.
 - Any questions about the general timeline or our work together?
 - Notes:
 - What role, if any, will this group be playing in the April to July outreach?
 - We will not be meeting as actively during spring engagement, but will follow up with additional details. I want to continue as an ambassador with the Insights group for Spring Engagement

- This is a great idea and staff will think through ways to allow group members to participate in spring engagement.
- Overview of staff policy development process.
- Staff shared an overview and slides for the development of draft policies for Spring engagement.
- Questions about how staff are going about this work or any suggestions you have?
 - Notes:
 - Will this overview of the project be provided with the outreach? There will be a refined methodology description provided when outreach begins.
 - Are other groups organized similar to ours? Will they also have slides?
 - Yes, other groups are organized similar, however infrastructure is a little different because they don't have individual objects because they overlap with everyone
- Policy Development
 1. Group reminders (5 minutes)
 - Remember to follow group agreements and that this is new for everyone!
 - Planning Staff will be helping us keep notes during the meeting. They will be documenting discussion notes and will also be monitoring the chat. So, if you're more comfortable adding comments to the chat, those will be reflected in our notes and brainstorming.
 - Similar to our last meeting, if there are questions that require longer staff responses, we will make sure to record them during the meeting and our team will get to answering them after the meeting and will share as follow-up.
 2. Prepare for Small Group Work focused on Objectives
 - We'd like to split-up and have a few people work on different objectives between now and our next meeting in February.
 - Questions we'd like each of you to think about and answer based on the objective you're assigned:
 - Is there anything missing or gaps from the policy ideas listed?
 - Is there any more detail we can add to any of the ideas?
 - What themes are coming out of these ideas?
 - What policy statements could potentially come out of these ideas?
 - Are there any overlaps with other Community Goals or Objectives?
 - These questions along with space to answer them can be found in the Transportation Policy Development Slides within the google drive
 - Members chose which objectives they would like to work on for small group work between this meeting and the February Policy Working Group Meeting.
 - Drop in the chat the best way(s) for your group members to contact you?

3. Plan for upcoming meeting with the infrastructure group (15 minutes)
 - o When does it make sense for our group to meet with the Infrastructure Policy Working Group?
 - i. Notes: We should wait until after we have done more of our small group policy statements and projects. We should wait till March to meet with infrastructure.

- o **Finishing Up**
 - o Staff will send follow-up notes to this group for review before posting publicly to the EngageDurham site.
 - o Our next meeting will be in February and then March determined by a doodle poll after this meeting. We will also continue to coordinate with other working groups that we would like to meet with based on our discussion and other group's discussions.
 - o For our March meeting, we will be coordinating directly with the Infrastructure Group followed by the neighborhoods and environment group.
 - o Any other announcements folks would like to share with the rest of the group?
 - o Notes: National equity day coming up on February 4 Bike Durham and Durham Transit Equity Campaign are planning a street clean up on Fayetteville and Holloway streets on February 4 you can sign up to help at:
<https://actionnetwork.org/events/transit-equity-day-bus-stop-cleanup>